

MEMORANDUM

TO: Title II Part A Coordinators

FROM: Ken Hockensmith

DATE: November 7, 2005

SUBJECT: **Changes in Title II Part A Guidance, Title II Part A Reporting, LEA Monitoring Protocol (US-DOE visit), Web-site, MAX - People Manager**

Title II Part A Guidance

The most recent Non-regulatory guidance document was issued August 3, 2005. There are several revisions to the guidance document, the majority of which pertain to Highly Qualified Educators. A list of new and edited items is enclosed with this memorandum. The list serves as a guide for reviewing the new guidance document. The areas of revision in the new guidance for Title II Part A are as follows:

- Highly Qualified Educators
- Federal Awards to State Education Agency (SEA)
- State Awards to Local Education Agency (LEA)
- Local Use of Funds (LEA)
- Federal Awards to the State Agency for Higher Education (SAHE)
- Private School Participation

The list is also viewable on the KDE web site. You may access the guidance document from the US-DOE or KDE web sites:

<http://www.ed.gov/programs/teacherqual/guidance.doc>

<http://www.education.ky.gov/KDE/Administrative+Resources/Educator+Recruitment+and+Retention/Title+II+Part+A.htm>

Title II Part A Reporting

Attached is a copy of the annual Title II Part A district evaluation, along with an instruction page for completing the evaluation. Please complete and return the report by **November 30, 2005**. Keep in mind that initiatives should focus on the move toward High Quality Teachers in every classroom. If you have any questions or concerns regarding the reporting document, please contact our office. Contact information is at the end of this memo. You may mail, fax, or e-mail your district Title II report. If you add initiative descriptions with attachments, please cite each attachment on the report form in order to avoid confusion.

Monitoring Protocol/ Site Visits

In addition, we have attached an LEA Monitoring Protocol requested by the United States Department of Education (US-DOE). Kentucky will be monitored for Title II Part A February 21-23, 2006. Please complete the attached LEA Monitoring Protocol, and return it to our office by **December 15, 2005**. The US-DOE monitoring visit will encompass on site visits to local school districts. These districts have not yet been selected. As soon as districts to receive monitoring visits are selected, you will be notified. Details for the visit should be finalized by mid-January. If you have any questions or concerns regarding the reporting document, please contact our office.

WEB-Site

You will find a Title II page under Educator Quality and Diversity on the KDE web site. We hope to launch a new Teacher Quality site for Kentucky. The new site is currently being developed and will be released within a few weeks. If you have any suggestions for the web site, or you would like to share successful strategies, contact me via e-mail with your suggestions, ideas, and strategies. The plan for the web page is to include the following information:

- Links to Title II Guidance sites
- Updates to guidance, and clarification, and/or interpretation of NCLB
- Title II documents, and resources
- Research of successful strategies for use of Title II funds
- Grant opportunities for Teacher Quality initiatives
- Information about opportunities to participate in Title II partnerships

MAX – People Manager

If this correspondence was not addressed to the current Title II coordinator, please complete the People Manager document and submit by mail, fax or e-mail.

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